DIMPLE KADAYAT

Toronto, Ontario, Canada | Open to remote & relocation across Canada
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PROFESSIONAL SUMMARY

Graphic and UI/UX designer with a background in business analysis and project coordination, and a recent Post-Graduate Diploma in Full Stack Software Development. Skilled at gathering requirements, coordinating teams, and delivering clear visual and interface work. Communicates well in both creative and analytical settings.

SKILLS

Design: Adobe Photoshop, Illustrator, Figma, Canva, draw.io (wireframing)
Development: HTML, CSS, JavaScript, Bootstrap, SQL, MySQL, MongoDB, Git, GitHub
Tools & Productivity: Microsoft Office (Word, Excel, PowerPoint), Jira, Trello
Core Competencies: Requirement Gathering, Project Coordination, UI/UX Design, Stakeholder Communication, Problem Solving, Attention to Detail

PROFESSIONAL EXPERIENCE

Graphic Designer | Freelance — Mar 2022 – Present

- Design posters, social media graphics, menus, pamphlets, business cards, and YouTube thumbnails for clients.
- Keep branding consistent across digital and print materials while meeting tight deadlines.
- Build lasting client relationships through clear communication and reliable delivery.

Business Analyst & Project Coordinator | KonnectCraft — Apr 2023 – Apr 2024

- Gathered client requirements in stakeholder meetings to define project scope and deliverables.
- Tested websites for functionality, usability, and performance, and reported issues clearly to developers.
- Wrote problem statements and tracked issues so technical teams could resolve them efficiently.
- Coordinated project progress, assigned tasks to developers, and monitored deadlines.
- Scheduled interviews during hiring and shared weekly meeting notes and status reports with stakeholders.

Software Development Intern | KonnectCraft — Jan 2023 – Mar 2023

- Fixed bugs in an existing codebase and built small features and UI components with HTML, CSS, and JavaScript.
- Supported testing of RESTful API endpoints.
- Ran database queries and updated records; wrote technical documentation and code comments.
- Wrote and ran test cases; performed code reviews and applied suggested improvements.
- Used Git for version control and tracked tasks in Jira and Trello.

Data Specialist | CloudFactory — Feb 2022 – Jun 2023

- Annotated video, image, and audio data across multiple projects, following detailed client guidelines.
- Maintained approximately 96% accuracy while meeting quality and productivity targets.
- Handled confidential client information securely.
- Took part in leadership training and community service as part of CloudFactory's data specialist program.

Graphic Designer | iStore Online Shopping — Feb 2020 – Jun 2021

- Designed banners, UI components, and product images for an e-commerce platform.
- Created social media content and marketing materials such as flyers and brochures.

EDUCATION

Post-Graduate Diploma, Full Stack Software Development — Nov 2025
Lambton College, Toronto, Ontario

BSc (Hons) Computer System Engineering — 2022
University of Sunderland

LANGUAGES

English (Fluent) • Nepali (Fluent) • Hindi (Fluent)